

| Catering Item (based on 500 registrations) | Who  | Quantity purchased           | Quantity unused |                   |
|--|------|------------------------------|-----------------|-------------------|
|  |      |                              |                 |                   |
| DRINKS Coca Cola<br>CC NO sugar<br>Solo    |      | 72<br>72<br>60               |                 |                   |
| Water                                      |      | 96 + 30 =126<br>in container |                 |                   |
| Sports, Mixed                              |      | 42                           | NIL             |                   |
| Ice  | PAUL | 6                            | 0               |                   |
| TOILET PAPER                               |      | have 10                      |                 |                   |
| GROCERIES                                  |      |                              |                 |                   |
| Paper towel                                |      | 3                            |                 |                   |
| Chucks wipes                               |      | 3                            |                 |                   |
| Serviettes                                 |      | 550                          | NIL             |                   |
| Foil Trays                                 |      | 3 small.<br>10 Med<br>1 1XL  |                 |                   |
| Baking Paper                               |      | 2                            |                 |                   |
| Glad Wrap                                  |      | 2                            |                 |                   |
| Tinfoil                                    |      | 1                            | 0               |                   |
| Freezer bags                               |      | 80                           |                 |                   |
| Sandwich Bags                              |      | 50                           |                 |                   |
| Gloves disposable<br>+ rubber x 1          |      | 144<br>1                     |                 |                   |
| Handwash                                   |      | 1                            |                 |                   |
| Hand Sanitiser                             |      | 2                            |                 |                   |
| Dish Detergent                             |      | 1 litre                      |                 |                   |
| Tomatoe Sauce                              |      | 2 x 500ml                    | NIL             | 1 Sauce<br>Bottle |
| BBQ Sauce                                  |      | 2 x 500ml<br>1 x 2lt         | 1lt left        | 2 Bottle          |
| Mustard sauce                              |      | 1 x 550g                     | NIL             |                   |
| Oil Spray                                  |      | 2                            |                 |                   |
| Bin Liners                                 |      | 25 small<br>15 L             |                 |                   |
| Table clothes<br>Tea Towels                |      | 6<br>12                      |                 |                   |
| Eggs                                       |      | 21 doz 700g<br>234           |                 |                   |
| Bacon                                      |      | 11kg                         |                 |                   |
| Butter/marg                                |      | 0                            | 0               |                   |
| Fire extinguisher                          |      | 1 Blanket                    |                 |                   |
| BAKERY                                     |      |                              |                 |                   |

|  |                                 |  |  |  |
|--|---------------------------------|--|--|--|
| Bread (Snags)  |                                 | 12 loaves<br>Total 252<br>slices                         | 2 loaves                               |  |
| Rolls (Egg and Bacon)<br>Rolls Hamburgers  |                                 | 6 x 35. 210<br>6 x 10. 60                                | Total 45<br>packs<br>270 rolls.<br>NIL |  |
| Yoghurt  |                                 | 1Kg x 5  | Breakie cups<br>5 left                 |  |
| Frozen Mixed Berries   |                                 | 500g x 3   |  |  |
| Grenola  |                                 | 1kg x 1<br>750g x 1                                      |  |  |
| VEGETABLE/FRUIT  |                                 |  |  |  |
| Onions   | CHRIS                           | 3 x 5kg =15  | 3kg                                    |  |
| Coleslaw<br>Dressing   | Chris                           | 4 x 1kg<br>4 x 250gm                                     | ¼ KG<br>NIL                            |  |
| Salad Bowl<br>Food net   |                                 | 1 large  |  |  |
| Apples   | Place fruit away from<br>Public | 12   |  |  |
| Bananas  |                                 | 24   |  |  |
| Sissors  |                                 | 2  |  |  |
| Paper Plates   |                                 | 20   |  |  |
| Pens<br>Marker   |                                 | 2<br>3   |  |  |
| MEAT NO vegan  |                                 | NIL  |  |  |
| EGGS<br>Egg Rings  |                                 | 18 doz 700g<br>Total 216<br>16                           | NIL                                    |  |
| Sausages   |                                 | 7kg 168 inc<br>(2kg 24 got)<br>= 192total<br>(12 to 1kg) |  |  |
| Burger Patties   |                                 | 100  | NIL                                    |  |
| Bacon (see groceries)  |                                 | 8kg  |  |  |
| VEGETARIAN PATTIES   |                                 | NO   |  |  |
| SUSHI Crispy chic-Teriyaki chic<br>Tuna ,Cucumber -Tempura Veg                         |                                 | NIL  |  |  |
|  |                                 |  |  |  |
| OTHER ITEMS/ISSUES   |                                 |  |  |  |
| Availability of Club credit card or<br>payment arrangements for Club<br>purchases?     |                                 |  |  |  |
| Catering - staff roster for the day  | Chris                           | Done   | Briefing to<br>groups                  |  |
| Registration info. ie no's and event<br>schedule needed for catering<br>planing/roster | Chris                           | DONE   |  |  |
| Chaplain Park layout for the day,<br>including access to electricity                   | Chris's team?                   | FRIDGE<br>Generator                                      |  |  |

|   |   |  |                        |                           |
|---|---|--|------------------------|---------------------------|
| Tap and pay square, phone and backup arrangements (Both power and unit breakdown) | Frankie Erickson  |  | GOT                    | SET UP NEEDED Well before |
| What catering stock available from previous event? If any.                        | Chris   | Checking   |                        |                           |
| Cool Room, Tewantin/Noosa RSL<br>POWER ADAPTER in BIN 1                           | Booked, Harry Crockford to collect return Done CONFIRM 2 weeks prior DONE | To Tow lights adapter club has in catering 10volt adapter required for fridge for power to generator |                        |                           |
| BBQ<br>Cleaning wipes   | DO WE NEED ANOTHER BBQ?   | Club BBQ Wipes x 1pkt  |                        | EXTRA GAS x 2             |
| Shade Tents   | Chris   | 2 x 6x3m   |                        |                           |
| Tressel Tables  | Chris   | 4-5 required   | 9 available            |                           |
| Eskies  | Chris   | 4  | 4 available            |                           |
| Wash Bowls  |   | 1bucket<br>1 Bowl  |                        |                           |
| Chopping Boards   |   | 5  |                        |                           |
| Knives (meat, marg, vegetable)  |   | 4. + 2 bread knife   |                        |                           |
| BBQ Implements  |   | 3 egg flips  |                        |                           |
| Scourers<br>Sponges   |   | 2<br>4   |                        |                           |
| Tongs   |   | 6  |                        |                           |
| Serving Spoons  |   | 3  |                        |                           |
| Cake Slice  |   | 1  |                        |                           |
| Menus/signage for COVIC19   | Done By Flea  | Chris  |                        |                           |
| Bins  |   | 2  |                        |                           |
| Chairs  |   | 3  |                        |                           |
| Coffee van booking ect  | Chris DONE<br>Lauralee Berrill  | Coffee Tipple and Bean   | Lauralee<br>0418798005 |                           |
| Gas bottle large 8 hour duration  |   | Spares available   |                        |                           |
| Portable Gas Burner   | To boil water   | 3 replacement cylinders  | Need Pot for water     |                           |
| COVID19 Management Plan   |   | Paul G   |                        |                           |
| COFFEE VAN Really Good 1st  | Lauralee Berrill  | Tripple & Bean   | 418798005              |                           |
| Coffee Mooloolaba Paddler 2nd   | Robyn Fidler  |  | 0417 670 910           |                           |
| Coffee at Beach December 2020   | Brian   | Zimba  | 0431 221 539           |                           |
| Coffee at River race Sep 2020   | Errol   | Coffee n a Cookie  | 0403 095 445           |                           |
| Workplace Health and Safety   |   | Flooring in cooking area   |                        |                           |

|                                 |  |       |  |  |
|---------------------------------|--|-------|--|--|
|                                 |  |       |  |  |
| May set up Friday with security | No security  |       |  |  |
| Paint for X distancing          |  |       |  |  |
|                                 |  |       |  |  |
| PA MUSIC POWER NEEDED           | Carea Robinson   |       |  |  |
| FLOAT CASH                      | 4 x \$20. 80<br>10 x \$10. 100<br>20 x \$5. 100<br>50 x \$2. 100<br>40 x \$1. 40<br>20 x 50c. 10 | \$430 |  |  |
| Raffles Float                   | 10 x \$5.<br>50 x \$2<br>20 x 1  | \$170 |  |  |